

Be Well Homeopathics

Richard Clement Nutrition

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We want you to be completely satisfied with your purchase. If you want to return an item for exchange or return the item for a refund please follow these simple instructions.

There is no need to call first!

1. Include a copy of the invoice we sent with your product.
2. Indicate if you are exchanging or returning the merchandise, and if you would like a refund or a credit.
3. If this is an exchange, indicate the merchandise you want in exchange.
4. If your exchange items are more expensive, provide your credit card information below. If your items are less expensive, we will credit your credit card.
5. Regular shipping charges will be waived on exchanges and any new products ordered on this return.
6. If this is a return, please indicate the reason for the return using the reason that best describes your return. If none of these appear to fit, please describe the reason.
7. Credit will be issued on receipt of the merchandise in good condition **with less than 20% of the product used.**
8. Seal your package for shipping, and tape the pre-addressed return label on the outside of the box.
9. Packages must be prepaid.
10. Packages returned C.O.D. will not be accepted.
11. Return your parcel through a UPS terminal (ground service) or by US Mail (parcel post).
12. For your protection, insure the package for its full value.

Reimbursement

- If we made a mistake on your order, your return surface shipping charge will be reimbursed.
- Additional shipping or processing fees charged by packaging centers will not be reimbursed.
- Refunds or credit will be used on receipt of the merchandise in good condition.

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RETURN / EXCHANGE FORM

Action To Be Taken (Check One)

Exchange

Refund

Name _____

Address _____

City _____ State _____ Zip Code _____

Phone (____) _____

Order Date _____ Invoice Number _____

Reasons for Return (Circle One)

1 Wrong item shipped

2 Damaged

3 Other (Please Explain) _____

Comments _____

Items I Want to Exchange, and New Purchases I Want to Make

(Regular shipping charges are waived on exchanges, and any new purchases made with this order.)

Quantity	Item Number	Description	Price

Credit Card Info Account Number _____

Exp. Date _____

Signature (required) _____

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